

**Allegheny County – Department of Court Records**  
**Orphans' Court Fee Schedule**  
**Effective January 1, 2017**

**New and increased fees are indicated in red font.**

**Please Note:**

There will be a \$30.00 charge for NSF checks. **No personal checks will be accepted.**

There will be no refund for overpayments of \$10.00 or less. Refunds will be made for all amounts over \$10.00.

In cases not specifically provided for the Director of the Department of Court Records shall make the same charge as that imposed for services of a substantially similar nature.

**Accounts**

For filing, advertising, adjudication and recording accounts of trustees, guardians of minors and guardians of incompetents, graduated according to the total principal and income contained therein.

|  |          |
|--|----------|
| Less than \$5,000                                | \$50.00  |
| \$5,001 to \$10,000                              | \$70.00  |
| \$10,001 to \$20,000                             | \$100.00 |
| \$20,001 to \$30,000                             | \$110.00 |
| \$30,001 to \$40,000                             | \$120.00 |
| \$40,001 to \$50,000                             | \$150.00 |
| \$50,001 to \$100,000                            | \$170.00 |
| \$100,001 to \$200,000                           | \$250.00 |
| \$200,001 to \$500,000                           | \$500.00 |
| \$500,001 to \$1,000,000                         | \$650.00 |
| Each additional \$1,000,000 or fraction thereof: | \$325.00 |

## Appeals

An additional \$85.50 fee, charged by the Pennsylvania Appellate Courts, is collected by the Department of Court Records at the time of filing the Appeal.

|                               |         |
|-------------------------------|---------|
| Petition and citation         | \$40.00 |
| Pennsylvania Appellate Courts | \$80.00 |

## Marriage License

|  |         |
|--|---------|
| Application and license (including state tax)              | \$80.00 |
| Amending record by petition                                | \$20.00 |
| Certified copy of marriage record (triple seal)            | \$10.00 |
| Guardian appointment                                       | \$10.00 |
| Name search, per name (1 copy included, if record located) | \$10.00 |
| Petitions (consent under age 16, waiver, etc.)             | \$30.00 |
| Petitions, if filed by active duty military                | \$10.00 |
| Recording certificate of divorce                           | \$10.00 |
| Special marriage return                                    | \$10.00 |
| Certified divorce decree                                   | \$20.00 |

## Miscellaneous Fees

|                                       |         |
|---------------------------------------|---------|
| Affidavit or Oath                     | \$10.00 |
| Certification                         | \$20.00 |
| List of Liens                         | \$10.00 |
| Notary Public signature certification | \$15.00 |
| PA Inheritance Tax Return (original)  | \$10.00 |

|   |                |
|---|----------------|
| <b>Subpoena</b>   | <b>\$10.00</b> |
| For the first \$1,000.00 - the handling of money paid into court        | 3¢ per dollar  |
| For money paid into court above \$1,000.00                              | 1¢ per dollar  |
| File Retrieval from non-County owned facility, payable at time of order | Current Rate   |

## New Case Filings

|                             |          |
|-----------------------------|----------|
| Antenuptial Agreements      | \$95.50  |
| Adoptions                   |          |
| - Petition (Orphans' Court) | \$275.50 |
| - Petition (Foreign)        | \$175.50 |
| Filing and recording        | \$15.00  |
| Cemetery Trust Recording    | \$167.50 |
| Guardianship Minors         | \$125.50 |
| Guardianship Incompetents   | \$155.50 |
| Power of Attorney           | \$155.50 |
| Trust                       | \$155.50 |
| Petition for Small Estate   | \$125.50 |

## Passport Cards

### Routine Service

#### Adult:

- \$30.00 - Payable by check/money order to U.S. Department of State
- \$25.00 - Payable by cash/money order to Allegheny County Department of Court Records

#### Minor:

- \$15.00 - Payable by check/money order to "U.S. Department of State"

•\$25.00 - Payable by cash/money order to "Allegheny County Department of Court Records"

## Expedited Service

### Adult:

•\$90.00 - Payable by check/money order to "U.S. Department of State"

•\$25.00 - Payable by cash/money order to "Allegheny County Department of Court Records"

### Minor:

•\$75.00 - Payable by check/money order to "U.S. Department of State"

•\$25.00 - Payable by cash/money order to "Allegheny County Department of Court Records"

## Passport Books

### Routine Service

#### Adult:

•\$110.00 - Payable by check/money order to "U.S. Department of State"

•\$25.00 - Payable by cash/money order to "Allegheny County Department of Court Records"

#### Minor:

•\$80.00 - Payable by check/money order to "U.S. Department of State"

•\$25.00 - Payable cash/money order to "Allegheny County Department of Court Records"

### Expedited Service

#### Adult:

•\$190.66 - Payable by check/money order to "U.S. Department of State"

•\$25.00 - Payable by cash/money order to "Allegheny County Department of Court Records"

#### Minor:

•\$160.66 - Payable by check/money order to "U.S. Department of State"

•\$25.00 - Payable by cash/money order to "Allegheny County Department of Court Records"

There is an additional fee for a passport photograph. **This office provides passport photos for a fee of \$15.00.**

## Secondary Filings

|            |         |
|------------|---------|
| Assignment | \$20.00 |
|------------|---------|

|   |          |
|---|----------|
| Bond  | \$10.00  |
| Claims (If there is case number)  |          |
| - Filing  | \$20.00  |
| - Satisfaction or withdrawal  | \$10.00  |
| Claims (If no case number)  |          |
| - Filing  | \$110.50 |
| Disclaimers (If there is case number)   | \$20.00  |
| Disclaimers (If no case number)   | \$110.50 |
| Election to Take under or Against Will  |          |
| - Filing  | \$20.00  |
| - Withdrawal  | \$10.00  |
| Election to have correctness of Inheritance Tax Determined at Audit   | \$20.00  |
| Exceptions or Objections  | \$20.00  |
| Family Settlement Agreement   | \$75.00  |
| Financial Statement of Fiduciaries  | \$20.00  |
| First Filing by party other than Party who obtained case number (including Answer, Entry of Appearance, Preliminary Objections) | \$35.00  |
| Petitions   | \$35.00  |
| Petition or Motion for Continuance  | \$20.00  |
| Praecipe for Judgment   | \$35.00  |
| Power of Attorney Revocation/ Discontinuance  | \$10.00  |
| Receipt and Release   | \$5.00   |
| Renunciation of Power of Appointment  | \$10.00  |