

Determine the first Key-letter (if but one) or the first and second Key-letters (if more than one), after the initial letter in the Surname for which you are searching. The Surname will be found in the section designated by the number opposite the proper Key-letter or letters. (Duplications of the same Key-letter are disregarded). Surnames not containing a Key-letter will be found in the section designated "Misc." All names other than those of individuals will be found in the section designated "Corps., etc." In searching corporate names, disregard the article "The".

NOTICE—All firm or corporate names beginning with the name of an individual are indexed according to the surname of the individual. Example: "George Washington Fire Insurance Co." indexed as "Washington, George, Fire Insurance Co." under "Corps., Etc."

All municipal or quasi-municipal corporations are indexed according to the distinctive municipal name. Examples: "City of Pittsburgh" indexed as "Pittsburgh, City of"; "School District of the Township of Hampton" indexed as "Hampton Township School District."